

# Staff Advisory Group 🌿 October 2022 Minutes

2022-10-20 | 2:00-3:30pm

---

---

## Presenters:

Deborah Ward: Vice Provost for Libraries  
Noël Kopriva: Head of Engineering Library & Technology Commons  
Kelly Holtkamp: Program Coordinator, Teaching for Learning Center

John Henry Adams: SAG Chair | Shannon Cary: SAG Vice Chair | Jara Anderson: SAG Recorder

---

---

## Welcome: John Henry Adams

- Reminder to submit questions regarding the PTO changes to SAG's anonymous survey ([https://missouri.qualtrics.com/jfe/form/SV\\_73wadjoMDePwC1M](https://missouri.qualtrics.com/jfe/form/SV_73wadjoMDePwC1M)).
- Sheryl Cullina from HR will answer submitted questions at the next meeting.
- SAG's next meeting is **Thursday, December 1<sup>st</sup>** at 2:00 pm.

## Admin Report: Deb Ward

Hello everyone. There is so much going on everywhere. I know you must be as busy as I am, with fall being such an active time of year. I may overlook something in my report, but here are the highlights:

- Samir Husni arrived on campus this morning to accompany the move-in of the first half of his donated magazine collection. Next week, we will receive the second half. Kelli and Matt are working together on the details of the delivery and move into Room 88.
- This afternoon, the Library Committee will take a field trip to the UMLD. Thanks to Kevin for hosting us. Mimi Calter, the director of the libraries at Washington University in STL, will visit us on November 11, since she is interested in creating a storage facility for their libraries.
- The Friends of the Library Council will meet on November 12. Matt Gaunt and I are pleased to have made a hire to replace Jade Lemon, who will assist with Advancement, and work closely with the Friends. Nick Raines will start working for us on November 1.
- Matt Gaunt is working with Advancement to receive an outdoor statue from the Monroe family before the end of the year. It will likely be stored indoors over the winter while we finalize plans for locating it outside, in collaboration with Campus Facilities. The process has turned out to be more complex than expected, and we are working our way through it with Kathy, Campus Facilities, and a large cast of other players. Placement must be approved by the Board of Curators. Stay tuned for more information.
- Open Access Week is next week. Libraries will be presenting an OA workshop.
- Meeting with the Research Scholarship and Economic Development Committee of Faculty Council next Wednesday. I will be giving a report and fielding their questions.
- Kathy and I will meet with the Student Fee Review Committee next week to discuss our use of student funds in the Libraries.

- Space Planning Committee was formed (John Middleton, Heidi Davis, Jim Spain, Jeannette Pierce, Chris Pryor, and Deb Ward). The committee will discuss spaces for at least a portion of Student Success Center staff and library activities. It is an opportunity for us to discuss additional storage space for the collection, as well as for us to define some of our needs for providing services. In a conversation with Heidi Davis, she indicated that we may have more flexibility than meets the eye on some of the decisions. We have been asked to come to some conclusions by mid-December.
- Librarian Searches: Searches continue for the Community Engagement Librarian, the Cataloger, and others are in various stages. We had a discussion in the UM Library Council Meeting last week, and again with the three deans at the other campuses, about the replacement for Taylor and Corrie. We have made progress on getting the search for Taylor's replacement launched, and we are still discussing Corrie's position description. We may be making some changes in how we are organized to support systems, and we are in the process of working through the layers of communication with all that need to be involved in the decision. We are getting closer now to having it vetted sufficiently so that I can take it to Matt Martens soon for approval.
- Homecoming Event: Saturday 10/22, in Ellis Library Colonnade, 10-noon after the parade. We will be handing out water bottles, snack bars and popcorn, and we will host three activities. Thanks to all of you who are helping with the event, especially to Shannon, who is heading up the planning.
- Note: After Kelly's report, I mentioned that the Events Team has set the tentative date of January 10 for the Neighborhood Open House.
- Sign Policy: Shannon Cary explained there was a new signage policy that was passed by LMT. The full policy will be put in News Notes and on the staff web. The main point of the policy is that we want to have welcoming and consistent signage in the libraries. Contact Shannon if you need help with signs.

### **Mizzou Libraries United Way: Noël Kopriva**

- United Way Team: Noël Kopriva, Colleen Smith, and Kathleen Donaldson
- Possible to designate donations to specific purposes or programs.
- Variety of programs are supported by United Way to help with literacy, healthcare, and social services.
- Donations can be made at <https://uwheartmo.org/mizzou>

#### Halloween treat bags

- \$2 per bag or \$5 for three bags
- Order before October 25<sup>th</sup>. Pickup between October 31<sup>st</sup>-November 2<sup>nd</sup>.
- Email [smithkc@missouri.edu](mailto:smithkc@missouri.edu) to order

#### Trivia lunch

- Two trivia sessions held November 9<sup>th</sup>, 11-12 or 12-1
- Bring lunch and join in Ellis Library's ACTS conference room or via Zoom.

**Presentation:** Kelly Holtkamp

- Purpose is to enhance teaching, so students have a positive learning experience.
- New initiative is to create team of students to observe teaching to help instructors learn what is going well and what could improve.
- Teaching for Learning Center email: [teaching@missouri.edu](mailto:teaching@missouri.edu)

---

---

**Reminders**

- Next SAG meeting: Thursday, December 1<sup>st</sup>, 2:00-3:30 pm.
  - This is the last meeting of the semester.
- An anonymous survey for questions about the upcoming PTO changes is available below: [https://missouri.qualtrics.com/jfe/form/SV\\_73wadjoMDePwC1M](https://missouri.qualtrics.com/jfe/form/SV_73wadjoMDePwC1M)