

# Staff Advisory Group † September 2022 Minutes

2022-09-29 | 2:00-3:30 pm

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## Presenters:

Deborah Ward: Vice Provost for Libraries  
Tammy Green: President of MULSA  
Lexi Wolkow: Student Services Coordinator

John Henry Adams: SAG Chair | Shannon Cary: SAG Vice Chair | Jara Anderson: SAG Recorder

[View the recording of the September meeting](#)

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## Welcome: John Henry Adams

If you have questions regarding the PTO changes that you would like answered by an HR representative, please submit them to this anonymous survey created by SAG:

[https://missouri.qualtrics.com/jfe/form/SV\\_73wadjoMDePwC1M](https://missouri.qualtrics.com/jfe/form/SV_73wadjoMDePwC1M)

SAG officers will invite an HR representative to speak at the October or November/December meeting to address the submitted questions.

## Admin Report: Deb Ward

### FOLIO Update

- We are in a much better place than when we first launched.
- We are still working through issues related to EDS.
- We have messaging up to alert patrons that they may need to seek assistance, and we are glad to provide it.
- Rhonda says that her biggest news this week is that the specialized libraries and Special Collections are now displaying as library location limiters. This is another big step forward.
- Lots of things are in-process so more fixes and updates are hopefully on the way.

Report on FOLIO Backend from Steven Pryor:

- Electronic Resources and Acquisitions folks from all campuses are working to implement modules to track electronic resources agreements and licenses.
- We are expecting to “dry-run” and upgrade to the next FOLIO release, named “Morning Glory,” in late November/early December. There will be various small fixes/features, and some big ones including adding some ability for bulk edits in Inventory. A similar upgrade has been done once since going live (for “Lotus”) and it should be a smooth process. Steven will keep everyone apprised of expected disruptions.

- Steven is still in a “gathering” phase, so if people have questions or things they cannot accomplish, continue to contact him for assistance.

We are thankful that we have a committed team that is working together on this, with leadership from Steven and Rhonda.

### **Personnel**

- We are getting ramped up to begin the search for a cataloger, with Seth Huber as the search committee chair.
- We are still reviewing the position description for Corrie’s position, and it will likely be the first of the year before the search begins.
- The search is in progress for the Community Engagement Librarian. Deb and the Library Committee have discussed how to involve the committee, particularly the students.

### **Library Committee**

- Library Committee met last week.
- This year, Carla Allen is chair and Jennifer Walker is a member. They plan to visit UMLD this fall.

### **GWLA Meeting**

- Deb met with Nora Dethloff to discuss ReShare and express our interest in seeing it developed sooner rather than later. The host institution, West Virginia U, uses ReShare as one of four ILL tools, and they hope to eventually integrate all their ILL into one tool.
  - If anyone needs the contact information for Hilar Fredette (Director of Operations and Resource Sharing), who is heading up that project for WVU, please reach out to Deb.
- Representatives also discussed who owns the intellectual output of cataloging and metadata, and wanted to encourage the committee working on the licensing best practices to emphasize this in their report. This is significant as it is related to OCLC as a vendor.

### **Visit from President Choi**

- Thank you to everyone who contributed to the matrix of services. Everyone on LMT has a copy and are talking with Shannon about how to share it more openly on the website.

### **Annual Report**

- The report can be accessed on the library’s website by going to the [About page](#). Discussions about spaces in Ellis Library will continue. We will all do our best to keep the conversation focused on legitimate and forward-looking library needs for space.

## **Husni Collection**

- Matt will be over-seeing the transition from Oxford, Mississippi, to Columbia. The magazines will be shipped in two separate loads. Kelli will be involved with the receipt as well, and Special Collections will provide oversight once the collection is in the building.
- Matt will continue to be involved until the appraisal is completed, in the spring. There will be no open access to the materials during the appraisal period.

## **Strategic Planning**

- Deb and the Library Committee are considering whether to enlist the aid of an outside consultant to assist with strategic planning. They are thinking of ways to effectively involve the committee and the academic community at large.

## **MULSA Report: Tammy Green**

MULSA will start planning Thanksgiving Dinner. Calls for volunteers and input will be distributed soon.

## **Presentation: Lexi Wolkow, [Transfer Center](#)**

### **Transfer Students at Mizzou**

- Undergraduate transfer students: 4,247 (nearly 20% of the undergrad population)
- Current 4-year graduation rate for transfer students: 71.1%
- Average age: 21 years old
- First generation students: 33%
- Veterans: 14%
- Underrepresented minority enrollment: 5%
- Top three programs: Business, Pre-Engineering, and Health Sciences
- Transferred from 4-year institution: 40%
- Transferred from community college: 60%

### **Key Strategies**

- Understand they are experiencing a transitional period
- Validate their experience, but remember experience does not equal mastery
- Use inclusive language to welcome and acknowledge all students
- Actively encourage them to get engaged
  - TEAM ([Transfer Experience and Advising Mentors](#)): 10-week mentorship program for transfer students in their first semester

## Discussion on Supporting Transfer Students

- Provide hangout spaces in the libraries for conversation and networking
  - Clarify what areas are not quiet spaces
- Spotlight study spaces in the library on social media
- Provide a virtual tour of the libraries online to help students familiarize themselves with the spaces and find their way around
- Get a list of transfer students organized by department from the Transfer Center so subject librarians can make contact
- Support first generation students by helping them navigate campus and coursework
  - November 8<sup>th</sup> is [National First-Generation College Celebration](#)
- Have the Community Engagement Librarian start a reading group with students

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### Reminders

Next SAG meeting: Thursday, October 20<sup>th</sup>, 2:00-3:30pm

An anonymous survey for questions about the upcoming PTO changes is available below:  
[https://missouri.qualtrics.com/jfe/form/SV\\_73wadjoMDePwC1M](https://missouri.qualtrics.com/jfe/form/SV_73wadjoMDePwC1M)

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