

Staff Advisory Group Meeting Notes

February 17, 2022

Welcome

Deb Ward:

Hello, I hope all of you are staying safe and warm on this winter day when we've pivoted to remote. We're so aware today that there are staff who cannot be present because they are on administrative leave due to the weather. We looked for an alternate date, and when we couldn't find one, we decided to go ahead and have the meeting as planned. For those of you who are looking at this as a recording, my apologies that you can't be here. The meeting is being recorded and of course, there will be notes for everyone to look back on.

Admin reports:

Updates from Deb Ward

- We've been informed by the Provost Office that the lead for communications for each of the units who report to the Provost Office will change their reporting to a centralized model, similar to what was done first for IT, followed by finance (FIN) and human resources management (HR). The directive apparently came from the Chancellor. Shannon and I have had an introductory meeting with the person who is now over the centralized communications pool earlier this week. Her name is Megan Silvey, and we have begun establishing a working relationship. We've been told that it shouldn't change Shannon's duties with regard to internal communications or other duties in addition to communications, and that the benefit to campus will be more streamlined communications, especially to students. We're looking at how this might benefit the Libraries, for example, by facilitating our reach to a wider audience. We'll be meeting monthly for a while, as we fully establish our working relationships.
- In other news, I'll be away part of March due to expected arrival of my first grandbaby. We'll know more about this by around the first of March, and I'll let you know at that time more specific dates related to when I'll be away.
- I've been invited to speak with the Finance Subcommittee about funding for the Libraries on February 25. I believe this is linked to the journal cuts, but there may be other issues. They are interested in how we compare with our peers. There is ARL data to share to show how we compare with selected peers, along with a rationale for how the peer group was chosen.
- Thanks to Jeannette for making a presentation to the Library Committee in January on peer data comparisons. Thanks to Anselm, who will present to the Library Committee later this month on University Archives. The Library Committee is working on a letter of support for the Libraries FY23 budget.
- Cast Gallery Report:

- There have been recent and last-minute changes to the planning related to the cast gallery. The planning has been delayed and constrained by issues beyond the Libraries' reach. The initial plan was to complete planning by the end of December, but the lived reality has been that as close as we are, we find ourselves still planning some aspects of the move.
- Another aspect of this has been the fact that Design Services within Campus Facilities has not had the capacity to work with us on the total design of Room 202, and that has greatly impeded our planning.
- That said, there have been some very recent developments that I want to share. First of all, we were offered additional statues in January, and, thanks to Matt and Jeannette, we've identified space at the north end of the colonnade for four additional statues, pictured here. We'll need to relocate the display cases that are currently in that space to the space outside of the teleconference room, find other locations for some other items there, so that we can place each statue in one of the four niches where the display cases currently are. We believe that this will make a better impression on visitors entering on the north side and enhance the classical look of the library.
- On second floor, in room 202, we will be adding two additional sculptures to the Monroe group, so that two more of the windows will house those.
- The French medieval statues pictured here will eventually be placed at the entrance to room 201, and the flagpole base, which is a replica of the original Italian one, will be placed in the center of the Room201, replacing the trash cans that currently occupy that space.
- In Room 202, the cast gallery figures will be placed as planned, and they will be moved over spring break, which is the last week of March. While the installation of the partial wall was not part of the plan last month, it is back on now.
- What we've run into is that this is not turning out to be exactly the experience we thought we were having, and Kathy has been consumed with details and the struggle to get answers.
- We now know that we'll need to take 202 offline for a month in March, unexpectedly, due to issues with the MR installation folks. Is it what we want? No. It's the reality of dealing with the details of the moving that is going on, and the delayed planning, complicated by issues experienced by Campus Facilities and A&S. We're just dealing with reality. There are still emerging details, and we only just learned this week that the tables won't come out of the room intact.
- From my perspective, we need to keep our focus on what the outcome needs to be, and the many advantages to the Libraries for an enhanced appearance, more appeal to our users, the opportunity to do shared programming with the museums, the potential for taking the partnership to a high level of collaboration. First, of course, we do need to work through the many details, and I'm going to hand off to Kathy to talk about them.

Division reports:

RAIS Division

Emma Fernandez: Peer Navigator Program

Training has begun and the peer navigators are starting this week. Shifts are currently staggered as students finish training. When fully staffed, the desk will be Sundays through Thursdays.

Joe Askins: OER Activities

- The first week of March is OER week.
- State-wide Open and Affordable Education Conference: Registration for the event is free:
<https://www.eventbrite.com/e/missouri-aoer-conference-2022-tickets-243266034257>
- Two local events:
 - [Introduction to Open Educational Resources registration page](#)
 - [Introduction to Creative Commons registration page](#)

Nav Khanal: Digital Media Lab

- New maps are available on the website, including sensory maps that let students look for quiet spaces, uncrowded spaces, or other conditions. (These aren't designated areas; these are derived from notes on behavior.)
- They're putting together some showcase projects for students to learn what is possible in the Digital Media Lab (e.g., Voice In podcast)

ACTS Division

Presented by and notes provided by Corrie Hutchinson

- FOLIO!
 - Testing Circulation & Acquisitions functions
 - Working on an official communication website of system-wide decisions
 - Continuing to work on mapping bib and item data from Sierra to FOLIO
 - Working with MOBIUS & III on services, date, processes needed to disconnect and reconnect us to the MOBIUS Union catalog
- Finishing firm orders & cataloging deluge of new books
 - Final date to send book orders was January 15
 - Acquisitions is working on processing all orders so we can cleanly close FY22 in Sierra (and open FY23 in FOLIO)
- Nearing end of ingest of HSL items into UMLD
- Validating WEST commitments
 - Reviewing and beginning to document our print retention commitments with OCLC
- Facilitating MCDRSC strategic planning
 - Jennifer T has been coordinating the work of MCDRSC to create a 5-year strategic plan
 - Will be presented to the UMLC (UM Library Council) likely in the next month
- Planning for change in e-resource system funding budget
 - In order to weather changes in state appropriation and various campus budgets & cycles, we have paired down the collection of e-resources covered by the MERLIN pool to 4 resources
 - This will allow the system-level budget to prioritize personnel going forward and reduce the impact on system-level budgeting due to campus level budget issues
 - Will increase UMECO's workload as coordination becomes even more important and funding moves from one bucket to another

Specialized Libraries Update

Presented by and notes provided by Chris Pryor

Hi. Here are some updates from the Specialized Libraries. Please do not hesitate to contact Chris Pryor if you have any questions.

Personnel News.

We have some personnel changes at the Journalism Library. Dorothy Carner and Sue Schuermann both retired in early January 2022. We all sincerely thank them both for all of the wonderful service they provided to the School of Journalism over the years. Sandy Schiefer has been appointed Interim Head of the Journalism Library and the search is underway for the position. We are also excited to announce the Peter Kouba will be joining the Journalism Library as a Library Information Specialist Senior on Monday, February 21st.

The active search for the Head of the Veterinary Medical Library continues to move forward.

Facilities Updates.



After many years, the Health Sciences Library was able to install a fully accessible entrance for the library space. Most of the construction for the door installation was completed prior to winter break with the final construction completed right after the start of the year. I've included a picture of the new entrance if anyone is interested.

Also, the relocation of the HSL print collection to UMLD continues to move forward. The first-floor removal of materials to UMLD was completed in late 2021 and at that point, we transitioned to moving the materials from third floor to UMLD. It appears that all of the materials will be relocated to UMLD in early March and fully ingested into UMLD in May. All items that are to remain at HSL have been relocated to the second floor of the library. Carrie provided some additional specifics in her update.

Finals Week Activities.

The Specialized Libraries hosted some great activities as we closed out the Fall 2022 semester. At Engineering, the therapy dogs came to visit to help students get through the stress of the semester. In addition, the Engineering Library had a hot chocolate bar and hosted a succulent planting event in collaboration with the Tiger Garden. At the Health Sciences Library, we tried to create a relaxing atmosphere with a zen garden. We also had grab-and-go bags of S'mores trail mix with little notes of encouragements. We received a lot of positive feedback on all of the activities.

Thank You.

I would like to thank everyone in the Specialized Libraries for the great work that they do to support the faculty, students, and staff in their schools across campus. It has been great to have the opportunity to work with everyone since I stepped into the Interim AUL role in August. They have so many great ideas and I look forward to continuing to support them.

Presentations:

Update & Discussion: Cast Gallery Moving to Ellis

Presented by and notes provided by Kathy Peters

Presentation slides

- We have been working with our campus partners to determine the best location for the Cast Gallery statues. Once Room 201 was identified, the project manager, Jody Miller, worked with experts to work the feasibility. These experts included our own architectural firm, PGAV, who will continue to work with the Libraries on refinements to our master plan. She also worked with a structural engineering firm that has examined our building many times to determine if the floor in Room 202 can support the weight of the casts. The casts will be moved by the same company that safely transferred the casts to Mizzou North, so that the move can happen as quickly and efficiently as possible. The diagram on screen is a general representation of where the casts will be located in Ellis Library.
- This picture shows that beauty of the cast gallery as it exists today. Right now, the move of the statues is scheduled for the week of Spring Break, beginning on March 25. That's when we will begin to see how the overall vision for the room will come together with those beautiful statues featured on the North end of the room.
- In preparation for the artwork move, MR Installations will begin rearranging the furniture in the Libraries in Rooms 202, the lobby outside Instruction Room 213, and inside Room 114. This layout shows the general layout for Room 202. It has taken a lot of work to create a unified vision to support the Cast Gallery. The main goal for the furniture moves is to maintain as much patron seating as possible, while improving the user experience. Much consideration was given to the historical significance and use of the room, the architecture, the collections in the room, the custom furnishings that were designed for that space in the 1930's, and what it would mean to share patron space with the Cast Gallery. Consideration was also given to the needs of our patrons and how they could use the room in today's library. ULSAC, in their vision report, stated that "The ability for students to study is an intrinsic function of every academic library. Increasing the places for students to study greatly increases academic performance and success. We believe that the spaces provided by our libraries should reflect the diverse study environments required of students based on major, projects, interests, and personal comfort." To support this vision, the decision has been made to keep Room 202 in a grand reading room style.
- It is the current vision picture for Room 202 comes from UNC-Chapel Hill. The casts will be located at the North end of the room with the reading room tables in two lines all the way to the South end of the room. The improvements requested for this space include

furniture restoration project to refresh all 19 12'-foot tables and 1 10'-foot table that were custom designed and built in the room. We have also asked for a power network to be added to the room, under the carpet, so that lamps with power & USB ports can be added to the tables to replace the power strips strung around the room. We believe these improvements will make the room more user friendly, but also introduce a more intimate look and feel to the room.

- The last slide shows the general layout and placement for furnishings that will be moved to/from Room 114. We have been working hard with ULSAC for several years to make this room a dedicated quiet, individual study space. The quiet computing will be located in the center of the room, the double carrels will line the perimeter, the larger blond wood tables with toppers for 8 individual seats will be placed at the South end of the room, and 12 lounge chairs will be moved to the lobby outside of Room 213 to provide a small, cozy lounge space for patrons. These moves will provide 3 different types of study spaces for our users. We are confident that patrons will understand the more unified looks in each space and quickly find a favorite location to study.
- To accomplish this work, the Shelving team has already begun to move the over-sized collections out of Room 202, the movers will begin their work on Mar 1, and construction inside Room 202 will begin in mid-March.

Demo: How to Search MU Items in HathiTrust

Presented by Ying Hu

- HathiTrust home page: <https://www.hathitrust.org/>
- Browser [items originated from MU](#)
- [Collections built/curated by Digital Services in HathiTrust](#)

Spotlight Series: Libraries' Social Media & Newsletter Report

Presented by Shannon Cary and Taira Meadowcroft

[Presentation slides](#)

View the [full report](#)

*All presentation slides and related documents have been uploaded to Teams. If any of the hyperlinks to the documents doesn't work for you, please find the documents in Teams: **SAG – Orgp > General > Files > Documents > General > Meeting minutes > 2022 > 2022-02-17.**

Questions from Zoom chats:

Noel: Why do some of the tables need to be destroyed? I am worried that we're going to get pushback from students about the loss of the tables

Taira: Will there still be study space in Room 202?

Anne Barker: How does this work with the goal of quiet study space for students? If classes will be meeting in this space to examine the statues, will this prevent others from studying?

-> K. Peters: Room 114 will be dedicated quiet study space. Room 202 will allow low-level conversation, including low-level quiet instruction.

Rhonda: Will Room 202 remain a designated quiet study space?

-> K. Peters: Room 114 will be dedicated quiet study space. Room 202 will allow low-level conversation, including low-level quiet instruction.

Michaëlle: Are there concerns about security and potential damage to the casts?

-> K. Peters: Security concerns have been discussed. Cameras will be added to the area (at no cost to the Libraries).

Nav: The tables we want to remove are great tables for The Grand Reading Room 201, if we do not use 201 as a Grand Event Room - 114 is more accessible for events

Joe: 114 is a more appropriate room for visitors and could easily accommodate these replicas.

-> K. Peters: Room 114 is not a desirable location for events due to the power poles and wired furnishings. The ceiling in Room 114 is not tall enough for the casts.

Rachel B: Re: chopping tables in half/destroying tables: has anyone explored the possibility of putting casters onto the bottoms of the table legs on our custom tables so that they could be moved without cutting the tables in half, both while moving them to the other reading room on the 2nd floor, and at any other time they need to be moved, e.g., for events? Better to chop a few inches off the bottom of the table legs to accommodate casters than to lose those strong and solid tables.
Could casters be added?

[Watch recording of this meeting](#)