

# Library Management Team Meeting

## Information and Action Items

Tuesday, September 7, 2021

---

### *In Attendance*

Deb Ward  
Chris Pryor

Kathy Peters  
Jeannette Pierce  
Shannon Cary

Corrie Hutchinson  
Ernest Shaw  
Support: Jacqueline Eiben

---

### *Director Update*

- Last week Deb received completed letters of Institutional Letters of Support for the West Stacks grant proposal.
- Amy Bohnert replied to Kathy in approval of our FY22 budget.
  - Deb will meet with the UM System Library Directors tomorrow and ask about their commitment to the shared journal collection funding.

Action: Deb will connect with Corrie after discussion with Library Directors to confirm all participants are willing to share funding as discussed.

---

### *Cast Gallery*

- The Cast Gallery at Mizzou North needs to be moved by March 2022.
- The Museum and the School of Visual Studies are looking at areas throughout Ellis Library for the cast gallery relocation.
- Deb and Kathy have received some floor plans proposed by the Museum.
  - The School of Visual Studies need some statues to remain together for instructional purposes and can't completely distribute the collection throughout.
    - If deemed an instructional space, an additional fire escape or stairwell may need to be considered.
  - However, they are looking at moving some pieces on both floors; 202 and 114.
  - LMT members were shown two versions of floor plan options that also maximize student seating.
    - The floor plan with a more spacious table setting was preferred.
      - It was suggested that the casts could also be placed on either end of the room to maintain symmetry.
      - In addition, it was suggested to remove the carrel type tables in the lobby area outside 201 and replace them with longer tables from 202.
- The floor load is being evaluated to see if it can support the casts.
- The collection may need some special lighting.
  - The Mizzou Renew project recently contributed some additional capacity for power and data.

- Design services may need to be included in this conversation and will be brought in after the PRF is submitted.
  - It was noted that the library collections would remain in place.
  - Shannon would like to keep a webpage of Art in the Library so patrons can learn about the various displays.
- 

### ***Production update for Tiger Tours***

---

- It was discussed that a Libraries promotional video be created as part of our presentation and discussion with the Office of the Provost during Tiger Tours.
  - Regardless of whether we present the video to the Provost at this Tiger Tour, we may still want to work on a video to promote the Libraries.
  - Some feedback that Shannon received was to create a few smaller video vignettes, instead of one longer video.
- 

### ***Strategic Planning Brainstorming***

---

- Deb shared two documents that elaborated on items of interest for strategic planning.
- Deb proposed adjusting the LMT retreat into smaller chunks to discuss strategic topics.
  - It was suggested that we collect staff input on a specific topic before LMT discussion.
    - Using SAG breakout groups to collect information was offered as an option.
  - Offering a survey option that is then discussed in the breakout group, might give introverts and extroverts an opportunity to provide feedback.
- Different electronic tools for survey/discussion were proposed.
  - Due to survey fatigue, limiting to a pre and post survey was suggested.
- It was suggested that a task force be created to discuss timeframe, content and tactical implementation.
- Discussion ensued as to annual goals versus priorities and what we want out of this Strategic Planning process.
  - It was noted that it might be more advantageous to bring meaning to our work by focusing on priorities and goals instead of mission, vision and values as we prepare for the new Vice Provost.

Action: Chris will work on a short presentation on previous experiences with strategic priorities for LMT.

Action: Jeannette will ask Gwen for Strategic Planning Process articles to be discussed at the next meeting.

Action: Deb will mention this idea to staff at the SAG meeting in September.

---

### ***Security Strip Usage***

---

- This item was tabled until next meeting.
- 

### ***Journal Cuts Communication***

---

- Shannon followed up with LMT members about an interview for the Maneater.

- Shannon will work with MU News Bureau on all media requests regarding journal cuts. It is preferable for News Bureau to handle the actual interviews, and Shannon will work with LMT to provide any information needed on this topic.
- 

### ***Next Meetings***

---

- LMT Tuesday, September 21, 2021
  - Strategic Priorities process
- LMT Tuesday, October 5, 2021
- Spring All Staff Meeting Jan. 13 at 2:00pm