



LIBRARY FAQs

Need Research Assistance? Just Ask!

Journalism Library 102 RJI
Library Main Phone: 573-882-7502

E-mail or Phone

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How do I find books, DVD's, maps, etc?

Visit the Journalism Library website (<http://library.missouri.edu/journalism>) and search the Classic Catalog (MERLIN).

How do I find journals/articles?

Choose "A specific article/journal" under the "Looking For?" list.

May I check out equipment?

Choose the "Journalism Equipment" link under the "Looking For?" menu. All students borrowing equipment must fill out a Journalism Library Equipment Check-Out Agreement Form. We have various cameras, tripods, mobile reporting, adapters, umbrellas, chargers, etc. available to check out.

Do I need a library card?

Your MU ID serves as your library card and enables you to check materials out of the libraries.

How long can I keep library books?

Faculty, staff, graduate students and visiting scholars may check books out for four months. MOBIUS books have shorter check out times.

Can books be renewed online?

Yes, click on the top drop-down "My Account" and choose "Renew my Books"

Equipment can not be renewed online. You may call us at 573-882-7502 to find out if you may renew equipment.

Do I have access to research databases off-campus?

Yes, databases, e-journals, and the online catalog are accessible by logging in with your MU ID (Paw Print).

What are course reserves and where do I find them?

Course reserves are materials that your professors place "on reserve" to supplement and support classes.

Electronic reserves can be found under the "Quick Links" menu on the Journalism Library website. Look for E-Reserves. Electronic Course reserves may also be located in Course Canvas pages under Library Resources.

What do I do if none of the MU Libraries have the book or article I need?

If a book is not available at MU, try searching the MOBIUS catalog. If it is available, use the "request" function to order it.

If an article that you need is NOT available either online or in print at MU, choose the "Request an item" link under the "Quick Links" menu on the Journalism Library website.

Where can I find Journalism master's projects, theses and dissertations?

Journalism master's theses and dissertations are available electronically from 2005 and master's projects from 2012 in MOSpace, (<https://mospace.umsystem.edu>) MU's digital repository. Look in the Journalism Guides under "Quick Links" in "Resources for Journalism Graduate Students"

Previous to those dates, all were published in print format. They and the digital versions may all be found by searching in MERLIN, the online catalog.

Does the Journalism Library have group study rooms?

Yes, the Journalism Library has two group study rooms. You may reserve either one by clicking on the "Study rooms" link under the "Looking For" menu on the Journalism Library website.

May I print from my laptop?

Yes, choose the "Print Anywhere" tab from the DoIT website (<http://doit.missouri.edu/>) to download software that will allow you to send your print jobs to any of the many printers on campus. Instructions on how are here.

Journalism Library Regular Hours

| | |
|--------------|-------------|
| Mon.- Thurs. | 8 AM – 8 PM |
| Fri. | 8 AM – 5 PM |
| Sat. | Closed |
| Sun. | Closed |

For your safety, RJI's Ninth Street entrance is locked after 6 PM Monday – Friday and closed on Saturdays & Sundays. Please use the entrance from the quad, closest to the library.

If you need to gain entrance when the library is closed, contact **Kara Lehenbauer lehenbauerka@missouri.edu** to have your MU ID activated for card access.



Visit Our Website:

<http://library.missouri.edu/journalism>

Did You Know?

The Journalism Library (102 RJI)

- Has been recognized as a "collection of distinction" by OCLC (the largest online public access catalog in the world).
- Is home to the largest academic photojournalism collection.
- Provides access to thousands of newspapers and periodicals (print & digitized).
- Provides hardware and software to create and edit multimedia.