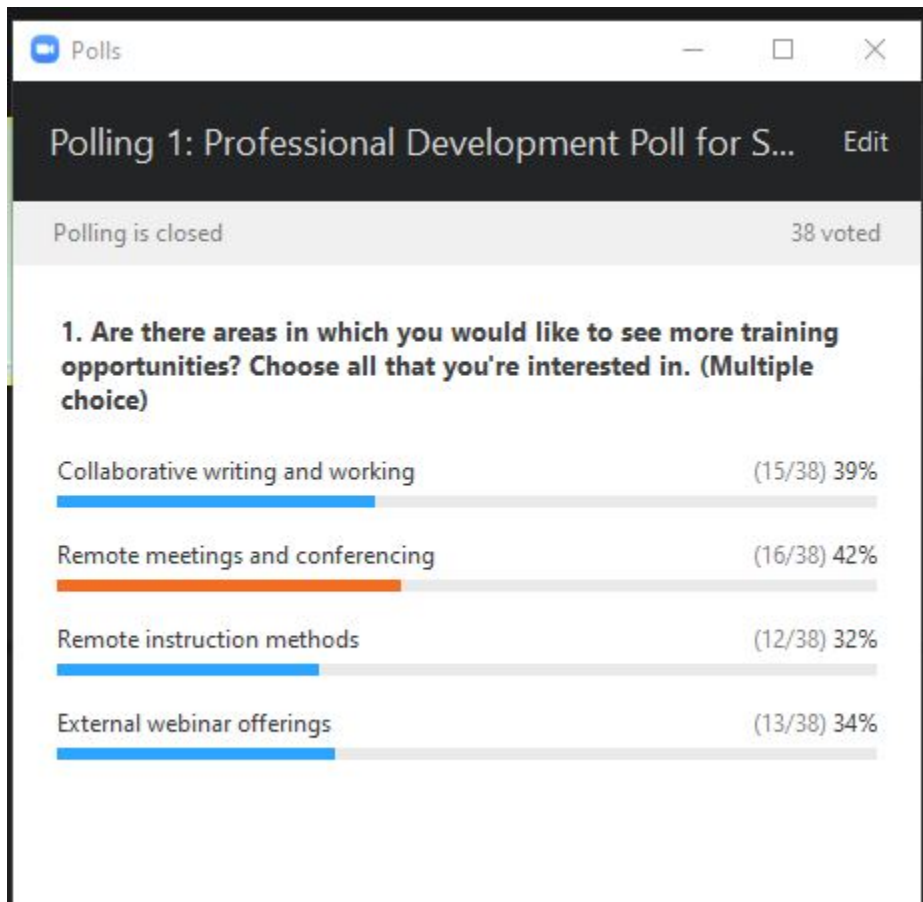


Staff Advisory Group Town Hall  
October 29, 2020

Present: Rachel Alexander, Noël Kopriva, Kathy Peters, David Merz, Diane Johnson, Jeannette Pierce, Dorothy Carner, Stephen Stanton, Rachel Brekhus, Kate Anderson, Gwen Gray, Deb Ward, Edward McCain, Steven Pryor, Brenda Slade, Ernest Shaw, Chris Pryor, Jacqueline Eiben, Kris Anstine, Melody Edwards, Sue Giger, Emma Fernandez, Mary Logsdon, Ruth Feldkamp, John Henry Adams, Anselm Huelsbergen, Mara Inge, Logan Lochlan, Edwin Davis, Rhonda Whithaus, Michelle Baggett, Nicole Whyte, Susan McCormack, Bette Stuart, Yasuyo Knoll, Ivy Hui, Mike Spears, Ali Sauer, PT Martin, Ryan Bish, Tammy Green, Katy Emerson, Terri Hall, Nav Khanal, Caryn Scoville, Kelli Hansen, Taylor Kenkel, Antanella Tirone, Taira Meadowcroft, Janice Dysart, Ashley Granger, Ying Hu, Colleen Smith, Ronnie Bradley, Brittany Saunders, Jack Stone, Shannon Cary, Gary Cox, Dustin Hoffmann, Felicity Dykas,

SDC poll (as people entered Zoom) results:



**Report from Deb Ward:**

Please remember to take breaks during the day and to eat lunch. Taking care of yourselves every day will help us go the distance. Also watch for Staff Development Committee program in collaboration with Employee Assistance Program.

Planning update—The Libraries are now working with PGAV Architects to develop a realistic master plan with a particular focus on two areas. The first area of focus is locating and developing a unified service desk for Access and Information Services; the second, discerning an optimal location for University Archives, Special Collections, and Digital Services. The master plan update for this project should be finalized by the end of January 2021.

Good news: The construction of the new depository is going well, and we're currently in ongoing discussions w/ Iron Mountain regarding the move of materials out of our rental storage facility to MU Depository. The work on the depository is on time and scheduled to begin in February 2021.

Be sure to get caught up on service trainings if necessary; please check MyHR, especially as there have been some glitches in the past with notifications and so forth.

We recently discussed the extensive cut to the libraries' journal collections with faculty in two different open meetings held on October 15 and October 21. The meetings went well; for more information, please see Deb.

#### **Report from Kathy Peters:**

The **Campus Clear** screening has begun at Ellis Library; we're the first site to do this screening so thank you all for patience with the new faces in the library (temps from SOS staffing) who are doing this work. Since we're essentially a campus "test site" for this process, we are still working a few bugs out. Soon the Student Center and other sites will begin screening.

Unfortunately, Rooms 201 and 202 will not be available for use until the spring semester. The windows restoration and replacement project is running long probably will not be finished until the end of the semester, which means that we won't have the books and other materials loaded back into the rooms until the end of December.

Open enrollment for benefits has also begun. Please take a look at what's available at [https://www.umsystem.edu/totalrewards/annual\\_enrollment](https://www.umsystem.edu/totalrewards/annual_enrollment) Open enrollment ends on November 6.

A reminder that librarian faculty need to mail their contracts back to the admin office; if you haven't received one, please get in touch with Deb/Jacqueline and ask to have it resent to you.

#### **Report from Ernest Shaw:**

Some significant back-end changes will be happening in the near future, including migration of library servers. We're planning and preparing now for the upcoming Microsoft 365 transition, which is scheduled for the last week of December and the first week of January.

Another upcoming change is that email archive retention policies might be enacted to the effect that emails will only remain in your personal archive for 3 years, after which time they'll be deleted from the server.

LTS has been working on ordering new staff machines for flex working staff, many of whom have been making do with less-than-optimum configurations since March. The remaining workstations, using Windows 7, will be updated to Windows 10

**Report from Corrie:** She's not in attendance and asked that we watch for email from Corrie Hutchinson for updates from ACTS Division.

**Report from Jeannette Pierce:**

The Archives, Special Collections, and Digital Services have been working together on a visioning project, What is a Division?, to discover synergies between the different departments that would aid in their eventual collocation in Ellis Library and to write those up as visions and values statements. The project has been going very well and Jeannette will be sharing the project's results with Deb.

Jeannette has been working with Matt Gaunt and a donor on fixes for the Special Collections area in Ellis since it's evident that that space will be serving the department for at least a little longer. The fixes are focused on climate and humidity to remediate some of the challenges with the collection's environment that always worsen in the summertime.

Digital Services is on track with uploading materials to MOspace and HathiTrust; see recent announcements on the library's carousel.

Ellis will have extended hours following Thanksgiving.

After the journal cuts take effect, we will have to rely on our library partners even more to provide access to journals we don't own.

Meanwhile, print journals are starting to be selected for removal to offsite; the main goal is to free up space in shelving department on fourth floor by locating the circulating materials on the shelves that will be emptied of print journals.

Please don't forget the upcoming workshop on the O'Reilly ebooks platform.

**Report from Kate Anderson:**

Happy Open Access Week! Check out the News Hub for information about Open Access and why we're celebrating it this week.

Kate and Sue want to say a big thank you to Michaelle and Ruth for helping them with a big bindery project. Laura Buck used to handle all of Vet Med's binding projects and they're grateful that Michaelle and Ruth have stepped into the breach to revamp binding protocols with them.

Yusuyo has resumed what she calls the "duplicate book project," which involves culling duplicate books from the collection.

Stephen attended several meetings: the Geology Development Board meeting and got a better sense of where A&S and the Geology Department wants to go (Pat Okker was there for part of the meeting). Stephen also attended a couple of PhD defenses and participated in webinars by the Geoscience Information Society.

Harold the Tiger won third prize for College Colors Day, which was some really nifty Mizzou swag. He's currently "mummified" for Halloween.

#### **Report from Chris Pryor:**

The building where the HSL is located is still a secure facility with very limited access.

The first-floor project is well on the way to being completed on time and should be finished on November 5.

In really good news, the main entrance to the HSL will soon be replaced. It is difficult and dangerous to open in the mornings and close at night, so we are looking forward to something easier and safer to manager to get into the library.

Staff Development Committee update: We asked attendees to complete a poll that we developed with MULAC's WPD committee at the beginning of this meeting, and thanks to everyone for completing it. We are also using the results of the recent survey to generate more content (opportunities, events, and announcements) that we'll be sharing with you via News Notes in upcoming weeks and months.

#### **Report from Diane Johnson:**

Please take a look at the excellent News Hub article written by Taira Meadowcroft about Dr. Julie Kapp and why she chooses to publish Open Access.

In addition, Taira found an edition of the School of Medicine yearbook featuring Dan Longo that was digitized online. Dr. Longo won a Research Day Award in 1971—an interesting piece of information that wouldn't have been discovered if the yearbook hadn't been digitized.

We're working with faculty to track all of the COVID articles published by MU affiliates.

#### **Report from Dorothy Carner:**

The Journalism Library remains open and we're seeing great compliance from our students.

During this time we've had a chance to pay more attention to faculty needs with respect to equipment checkouts; in the past, we've mostly focused on students.

#### **Report from Edward McCain:**

Because of COVID, we had to reconfigure our interview process, so it's taking longer. We've asked for and been given an extension to our Mellon Grant, so that we can write up our results in a report that will be ready in Spring 2021.

**IDE Presentation (attached)**