

Library Management Team Meeting

Information and Action Items

Tuesday, November 06, 2018

In Attendance

Ann Campion Riley
Corrie Hutchinson
Pat Jones

Ernest Shaw
Kathy Peters
Shannon Cary

Deb Ward
Jacqueline Rash

Space Update

- Discussion ensued about space options and it was mentioned that campus is still exploring many options without a solid plan.
- It still stands that the Board has approved \$7 million for the UMLD project.

Holiday Hours

- It was clarified that we can offer part time people an alternative workload to make up hours from the mandated holiday closure as long as they don't go over their annual limits.

FMLA

- Kathy requested that supervisors notify her if they have an employee eligible for FMLA.

IT Update

- Mike Spears supports HSL with IT needs. LTS will support desktop technology in HSL and Mike Spears will move to full time programming.
 - This will require a small amount of additional training for the current LTS staff.
- Waldemar's position will be posted soon.

Strategic Planning Update

- We will present a draft of the strategic plan to SAG on Thursday.
Action: Ann will provide her portion by the end of the day tomorrow.
 - Ann will provide draft to LMT for SAG meeting on Thursday.
 - Ann would like to obtain feedback from staff at this meeting.
 - Campus recently met for their strategic plan development.
 - There is a current posting for four Associate Provosts.
 - Departmental units are encouraged to present their plans by Dec. 1
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TLC Sign Update

- Library staff met with Design Services about the Teaching for Learning Center signs.
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Furniture 114

- New furniture should arrive around Thanksgiving Break.
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Hours

- It was encouraged to announce Bookmark Café holiday hours.
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Position Update

- Technical Services may be looking for a SOS person.
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Next LMT

- November 20, 2:00 p.m. - 3:30 p.m. - Canceled
- December 4, 2:00 p.m. - 3:30 p.m.
- December 18, 2:00 p.m. - 3:30 p.m.