

LMT Meeting Information and Action Items

Tuesday, August 14, 2018

In Attendance

Ann Campion Riley
Anselm Huelsbergen
Pat Jones

Corrie Hutchinson
Ernest Shaw
Jeannette Pierce

Kathy Peters
Shannon Cary
Jacqueline Rash

WEST call for commitments

- Western Storage Trust (WEST) stores print copies of books and journals and is asking us to be the school of record for a list of materials they sent to Corrie.
- We are currently a Bronze member which helps us make our collection distinguished when speaking with Administration.

Decision: University Libraries will agree to keep what we can from the list they sent Corrie.

Disaster Team

- Disaster team members will be updated.
 - Need for updated membership will be evaluated in the future.

Action: Kathy will send out plan to current members for review.

Decision: LMT will review again at Oct. 9 meeting.

NEH Sustaining Cultural Heritage Collections grant opportunity

- Jeannette provided background on grant opportunity.
 - Originally looked at the Implementation Grant.
 - Planning Grant is considered a better fit for our situation as the focus is to aid existing buildings.
 - The goal is to create an appropriate environment for Special Collections and Archives.
 - A team of diverse library departments will need to be created with additional campus supporters.
 - Discussion ensued on potential library members to serve on this team.

Action: Jeannette will coordinate upcoming meetings with a Program Officer and previous advisors.

Decision: We will move forward with the planning for this grant.

Foundation opportunity

- Dorothy and Edward are working on a grant for a multi-platform news archiving tool.
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Research tool

- Engineering group and libraries are working to create and implement this research preservation tool that expands on Vivo.
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Graduate group sale partnership

- Medieval and Renaissance Studies graduate group wants to put Medieval and Renaissance images from the public domain on items for sale. They would like to partner with University Libraries for a space to sell items.
 - The partnership would include a split of the profits from sales.
 - It was suggested that we could partner with Digiprint for sale space.
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HR

- We are working on getting a full time HR Assistant through SOS.
 - Classification for HR position is being reviewed.
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Director meeting with Provost

- Provost will work on finding out where we are on funding the Depository and Journal collections.
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Ernest

- IT is working on moving installation upgrades to the end user. IT can publish it in the software center, then staff member can install software with their permission level on their own timing.

Action: After a few more reviews, Ernest will announce this to All Staff.

Project Updates

- Warranty work on, chair seats in Information Commons II and those on South wall will be replaced by Thanksgiving break.

- Winter break we will finalize replacing tabletops in Information Commons II.
 - We are removing the information Desk in HSL over Thanksgiving Break and installing soft seating over Spring Break.
 - Signs for Teaching for Learning Center have been ordered.
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Next LMT

- Thursday, September 27 from 2:00 p.m. - 3:30 p.m.
- Tuesday, October 9 from 2:00 p.m. - 3:30 p.m.