

Library Management Team

Meeting Information and Action Items

Tuesday, January 16, 2018

In Attendance

Ann Campion Riley
Anselm Huelsbergen
Pat Jones
Deb Ward

Corrie Hutchinson
Jeannette Pierce
Kathy Peters

Shannon Cary
Sheryl Cullina
Ernest Shaw
Jacqueline Rash

All Staff slides

- All staff slide updates were discussed.
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Trespass Request

- Request was made by student to remove his trespass from Ellis. Math student has been trespassed from Libraries in October with the exception that he could have access to Math library. Details around the situation and options were discussed.
- It was suggested that we create a procedure on reviewing trespass removal requests. Jeannette, Pat and Sheryl were named as team to work with Ann on creating this procedure.

Action: Ann will obtain police report, call the math faculty mentioned, contact student for his account, and relay the plan to handle the request.

Revisions to University transportation and fleet management for 2018

- Email on update was sent from UM HR Service Center on January 11, 2018.
- Main takeaway is that mileage reimbursement is decreasing from .505 cents per mile to .37 cents per mile.