**LMT Meeting Information and Action Items**  
*Tuesday, September 26, 2017*

**In Attendance**

- Ann Campion Riley  
- Anselm Huelsbergen  
- Pat Jones  
- Corrie Hutchinson  
- Jeannette Pierce  
- Kathy Peters  
- Shannon Cary  
- Sheryl Cullina  
- Jacqueline Rash

**Updates from Ann**

- We are going to have another meeting in October with our potential donors for the Digital Media Commons.  
- We are looking into acquiring historic maps from a possible donor.  
- The Acting Director will be Deb while Ann is at ARL and MLA meetings Oct. 3-6.  
- Ann is on the Academic Programs Task Force, which is reviewing academic programs and making suggestions to the Provost.  
- Next SAG is 10.10.17 at 10:00 a.m.

**Depository Update**

- Ann met with Heiddi Davis, Director of Campus Facilities - Planning, Design and Construction.  
- The Depository is part of her presentation to the Board on capital improvements.  
- Official approval will occur at their spring meeting.  
- Our move has been set back from spring ’18 to spring ’19.  
- We have renewed the lease on UMLD2 for another year and plan that this will be the last renewal.

**Report from MERLIN Library Director’s meeting**

- Group is comprised of people with various titles so a name change to UM Library Council was agreed upon.  
- Ann suggested they enlarge the council to add chairs from different groups across campuses that, as specialties in their fields, will help with decision-making.  
- Everyone supported the use of preferred name in regard to the patron load process.

**Furniture plans**
Marathon visited with their design team to look at room 114.
  - They are considering a lounge style design and hope to remove the posts that currently house electrical outlets.

- We will exchange plans with ULSAC and obtain their feedback.
- There is a $100,000 budget for this holistic renovation, which will be spread out across 2 years.

**ACTS Re-organization**

- Two staff positions will be moving; one to UMLD and one will cross over with HSL.
- Staff members have been informed and changes will be made in early Oct.
- Some logistics including computing needs, funding sources and door access will be worked out in the near future.

**Facilities Update**

- The steam tunnel project is moving along faster than they thought. It is hoped that Hitt Street will be open for Homecoming.
  - The next section for steam tunnel construction will be between Ellis and Jesse.
- Bookmark Café will be moving to their storage area the first of next week and freeing up Room 28.
- They found asbestos in Room 15 and Campus Facilities is working to remove it in the next 2 weeks.
- 24/5 is working well. Security is hiring someone for the North entrance desk overnight shift so they can open the North entrance to patrons during that time.
  - Students are using the overnight hours more and more as the semester progresses.
- Outside cameras will be installed starting in early October.
  - ACC has appointed spaces where they will place the cameras; making considerations for height and future tree growth.
    - ACC is working with a company who specializes in mounting on historic buildings like Jesse.
- Door access card readers will be here and installed by the end of November.
  - University Libraries will purchase new ID cards for all library staff members including State Historical Society, Journalism, Engineering, Vet Med, HSL, etc.

*Action:* Sheryl will provide a list of employees for this project.

- Outside Lighting will be implemented at the beginning of the calendar year.

**PeopleSoft Org. Tree Update**

- Updates have been made and there should be no difference or effect on users.

**New Circulation Policy**

- We will not refund patrons for lost books after 2 years.
• We can still accept lost books if returned.

**Academic Retention Services name change**

• Name changed to CASE: The Center for Academic Success and Excellence to more positively reflect the support they provide students.
• Housed in the first floor of the Student Success Center on Lowry Mall.
• Unveiling ceremony incorporated speeches from Jim Spain, Vice Provost for Undergraduate Studies; Provost Garnett Stokes and students who have found the center beneficial to their academic career.

**Dean’s Council Update**

• The system is holding on the proposed marketing restructuring to gain more input.
• The 160 over 90 group will still help with brand management and recruitment materials; focusing their initiatives for the incoming class next fall.
• The System has launched a strategic planning process to implement marketing themes and the compacts they have made with the state of MO.
• Campus Climate Survey is getting a lot of attention from the Chancellor.
  - HR will compile faculty salary study for next year’s salary considerations.
  - Ann will provide the Provost with three actions we have taken to address concerns in the climate survey, according to the COACH goals for tenured faculty.
    ▪ It was proposed that salaries, communication, respect and engagement are possibilities to be included.
Action: LMT is encouraged to email Ann with specific ways the libraries have addressed climate concerns.

**Birds**

• We have met with the campus photographer and are still hoping to sell the ceramic birds through an auction.

**Next LMT**

• October 17th, 2:00 p.m. - 3:30 p.m.